



Welcome to Essex Care Association's September Newsletter 2017.

A big thank you to all Colleagues and Friends who continue to support our ever growing Association and a big warm welcome to our new members. The new ECA membership year will begin on the 1st October 2017 and pro forma invoices along with 2017/18 application forms have been emailed out to all current ECA members for completion. If you haven't receive yours please do not hesitate to contact the ECA office

There are new exciting times ahead for ECA and being a member gives you access to all it has to offer including:-

- Priority booking and reduced fees for ECA Conferences
  - Free events from ECA Commercial Partners
  - Special members offers from Commercial Partners
  - Networking and briefing events
  - Reduced rates for online DBS service
  - Monthly e-newsletter
  - Training and development opportunities
  - Information, advice and guidance
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## **Upcoming ECA Events**

### **ECA Registered Managers Network Meeting 2017/18**

ECA are holding three Registered Managers network meetings in association with ACCTV, a commercial partner of ECA

#### **Meeting Number 2 - Loneliness: Alone in a Crowd**

'What's the difference between loneliness, solitude and social isolation? This session will look at the potential impacts on physical and psychological wellbeing and how to respond to individual needs'

We have teamed up with Esther Rantzen's Silverline to bring this highly emotive programme.

*Time - 1.30pm - 4.30pm*

*Venue - Best Western Marks Tey Hotel, London Road, Colchester, CO6 1DU*

*Date : 10th October 2017*

This event is free for ECA members (1 delegate per organisation) and non ECA members will be charged at £25 per delegate. Please email the ECA office to book your place.

[See flyer for more information](#)

### **ECA Breakfast Conference - Matters that Matter!**

*Date : 8th November*

*Venue: The Best Western, Marks Tey Hotel*

*Time: 8am -12pm.*

Speakers confirmed to date are:-

Jo Govett - CQC Inspection Manger - giving a keynote speech on

Directors of Essex County Council - giving an update to members

Nicola Faulkner - presentation on the project 'Disability Confident' and Essex Skills

Board (ESB) update

Julia Jones - introducing John's Campaign in Essex

Lynne Omar - Citation - Quality Assurance - What's it like to live in a Care Home

Steve Dew - Newline - Presentation on Sanitising - it's a dirty business

More details and invitations to attend will be sent out shortly.

[See draft flyer for more information](#)



ECA are pleased to announce that we have partnered with eDBS to offer our Members a discounted online DBS service. The change from paper-based DBS processing to an on-line service supports the Governments Digitilization Strategy for the Health and Social Care Sector.

The eDBS Service <http://dbschecks.essex.gov.uk/contact-us/> provides a fully on-line solution which offers the following benefits:

- No paper forms – the eDBS checking service could save you time and money
- The eDBS on-line tracking service allows you to follow the progress of your applications
- Standard and Enhanced result summaries are received on average within 6-8 working days.
- eDBS have over 14 years' experience and are recognised by the DBS as a top performing registered body
- No registration or annual fee, you only pay for the applications you submit.
- On-line training, with an integrated help option plus access to a Customer Helpdesk Monday – Friday 8.30am – 4.30pm.

To register contact the eDBS Customer Services team on 03330 135890 (Option 5) or email [DBS.ServiceCentre@essex.gov.uk](mailto:DBS.ServiceCentre@essex.gov.uk) quoting that you are an ECA member to obtain

the discounted rate.

<http://www.eica.org.uk/>



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### **Workforce Development Funding 2017/18**

The Workforce Development funding 2017/18 is now open and 20% of the ECTP contract for WDF Funding has already been dispersed to Care Providers.

*Our next milestone is now coming up fast. By the 28<sup>th</sup> September ECTP must have submitted at least 30% of our funding allocation to Skills for Care, and we need your claims now to enable us to fulfill this requirement.*

*We have again been advised by Skills for Care that part of the contract monitoring includes actions being taken if any milestone is not met. Effectively this will mean that funding would be reduced for the remainder of the year, so we are asking you to work together with us on this to secure as much funding for Essex, Southend and Thurrock as possible. Your unit claims can now be submitted for QCF training which has been signed off since 1st January 2017 and we look forward to receiving your evidence summary sheets as soon as possible we will continue to submit claims on a first come first served basis.*

If you require any help or have any questions regarding claiming WDF please do not hesitate to email [ectp@eica.org.uk](mailto:ectp@eica.org.uk) or phone ECTP on 01268 565551

[ECTP WDF Flyer](#)

### **QCF Qualifications to finish in December 2017:**

Did you know that QCF qualifications are to be replaced by RQF (Regulated Qualifications Framework in December? Please see the following link for more information.

[New Qualification regulations](#)



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### **A Commercial Partner of ECA's**

Below is a list of dates and areas for Citation's September Business Briefings.

Attendees will benefit from:

- a review of changes to HR law,
- an update on upcoming changes to employer obligations,
- advice on managing absence (especially in the holiday and Christmas seasons),
- advice on how to simplify risk assessments and ensure food and fire safety.

All of Citation's briefings are **free to attend** and easy to book, just email [rsvp@citation.co.uk](mailto:rsvp@citation.co.uk) and let them know which date you can come along. Or visit [www.citation.co.uk/events](http://www.citation.co.uk/events) to find out more and book your place online

[More information](#)



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### **Back to school**

As a new term starts, many working parents will be balancing their home and work life

as their children start at a new school. This can mean trying to arrange work around drop-off and pick-up times.

ACAS have a range of guidance for working parents:

[Right to request flexible working](#)

[Parental leave](#)

[Parents and carers](#)



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## **Graduate management programme**

Skills for Care are looking for social care organisations to host their graduate management trainees for a year, from January 2018.

If you are interested and can provide a graduate with practical experience of innovating, developing solutions and managing change, please email

[graduates@skillsforcare.org](mailto:graduates@skillsforcare.org)

for an application form

## **New Directors programme**

This programme is for new or aspiring directors of adult social services. Starting in November, it supports the important transition into the role, whilst focusing on the increasingly complex director role within health and social care. New Directors has been developed in partnership with the Association of Directors of Adult Social Services (ADASS) and is delivered across six learning and development days, over five months.

[Find out more and register for a place.](#)

## **Top Leaders programme**

This programme is for senior leaders working in a service provider or commissioner role who want to advance their leadership capability. Starting in January 2018, the programme focuses on key challenges and issues facing health and social care. It enables senior leaders to improve their effectiveness within, and across, organisational

and system boundaries to achieve positive outcomes for people who need care and support. Leaders will learn how to extend the reach and influence of their organisation by collaborating with other sector leaders, senior policy figures and thought leaders.

[Find out more and register for a place.](#)

## **Other News**

### **General Data Protection Regulation (GDPR)**

The [General Data Protection Regulation \(2016/679 EU\)](#) is the new governing legislation for collecting and processing personal data in the EU which comes into effect on **25 May 2018**.

The Government has confirmed that the GDPR will be implemented in the UK as it will still be a member of the EU at that time. It will replace the Data Protection Directive (95/46/EC) (which is implemented in the UK by the Data Protection Act 1998). The Regulation will strengthen online data protection rights and boost Europe's digital economy by harmonising data protection rules across the European Union (EU).

The GDPR requires that personal data be processed according to many of the same principles as under the current Data Protection Act 1998. However, suppliers should note, in particular, that the GDPR has new requirements:

- that restrict the use of consent as a justification for processing data;
- on demonstrating compliance through the documentation of data processing activities;
- on demonstrating organisational measures for data protection are in place such as policies and practices;
- on providing more information to customers on the purpose and legal grounds for collecting their data, and their rights in relation to their personal data.
- that provide for the creation of data protection officers for all public authorities and companies processing high volumes of personal data;
- that provide for the notification of breaches to the data protection authority within a set timeframe; and
- that extend the special categories of information, such as trade union membership and religious belief or political opinion, to include information that

may reveal that information (for example, a list of email addresses that subscribe to a trade union newsletter).

Suppliers should also be aware that the GDPR creates a new enforcement system, with significantly higher maximum penalties than under the Data Protection Act 1998. In particular, breach of the GDPR in some circumstances can lead to a maximum fine of €20 million or 4% of an undertaking's worldwide annual turnover, whichever is higher.

The Information Commissioner's Office (ICO) has published [Preparing for the General Data Protection Regulation \(GDPR\): 12 steps to take now](#) and [Guidance: what to expect and when](#), providing guidance on steps that suppliers can take in preparation for the new law.

ICO updates on the GDPR can be found [HERE](#).

## **New Portal available for Essex Providers**

Essex has launched a new website for businesses who currently or wish to deliver care and support services to Adults across the County. The website aims to support businesses by offering information on a wide variety of topics. The website is in its infancy and over the coming months they will continue to refine and shape the content with new information. They would also welcome feedback on the usability of the website to ensure they shape the site to support and inform you, our businesses, and market in the future.

The Care Provider Information Hub is located on <https://www.livingwellessex.org/care-provider-information-hub/> or email at [marketportal@essex.gov.uk](mailto:marketportal@essex.gov.uk) if you have any queries.

## **Flu Plan 2017/18 - winter preparation in England**

Public Health England has published a flu plan for 2017/18, highlighting the importance of vaccinating health and social care workers with direct patient/service user contact. The plan says vaccination is an occupational health responsibility of employers in health and social care. For more information see NHS England Flu Plan [Appendix D](#) and [flu letter](#)

which states that frontline health and social care workers should be provided with flu vaccination by their employer. (Presumably after risk assessment by the employer. Individual care workers may also fall within a group eligible for free vaccination on the NHS).

There is more about infection control in adult social care in the [Code of Practice on the prevention and control of infections](#)

Providers planning a flu immunisation campaign may wish to contact pharmacy chains, private medical providers and specialist services etc to see if they can negotiate bulk rates. There are also flu voucher schemes which can be redeemed at participating retailers. Search online for 'employee flu vaccination' or 'employee flu voucher'.

### **Payment for sleep-in shifts**

The Government has commissioned independent research into the payment of the National Minimum Wage for sleep-in shifts to estimate the potential back-pay liability and the impacts it could have on the sector and the people who depend on the services.

Charity Mencap are saying they are poised to pull out of learning disability care provision if the Government doesn't help to meet the potential NMW non-compliance debt for sleep-ins. They are currently running a 'Support the #StopSleepInCrisis' campaign and petition while the Government considers its response to the issue: <https://www.mencap.org.uk/get-involved/campaign-mencap/stopsleepincrisis?q=sleepins> News item: <http://www.bbc.co.uk/news/health-41168398>

The next ECA newsletter will be sent out in October 2017